



Town of Smyrna

Park Permit Covid Guidelines and Agreement

Per the 29th modification, signed into effect as of Friday May 21, 2021, below is a list of the “Minimum Social Distancing Requirements” for outdoor gatherings. Read thoroughly and then fill out and sign the agreement form.

Please keep in mind that for events of 250 people or greater, approval by the Division of Public Health is needed first. Submit your plans 7+ days prior to your event to dpope@smyrna.delaware.gov. Each Municipality’s rules and regulations supersede the State’s and have the authority to limit your park reservation hours and/or potential attendance if necessary, to protect the health and wellbeing of the community.

State Guidelines

J. REOPENING OBLIGATIONS OF INDIVIDUALS AND BUSINESSES.

1. SOCIAL DISTANCING AND TRANSMISSION REDUCTION. While in the State of Delaware, all individuals should promote social distancing and reduce transmission of COVID-19. For purposes of this Twenty-Ninth Modification, “Minimum Social Distancing Requirements” means:

- (a) maintaining at least three (3) feet social distancing from any individual who is not a member of the same household or a caregiver to someone in that household;
- (b) washing hands with soap and water for at least twenty (20) seconds as frequently as possible or using hand sanitizer composed of at least sixty percent (60%) ethanol or seventy percent (70%) isopropanol;
- (c) covering coughs or sneezes with something other than one’s hands (e.g., elbow, handkerchief); and
- (d) following CDC guidance for face coverings, unless otherwise directed by this Modification.

GATHERINGS AND EVENTS.

250 people or less

Gatherings or events at any business or space open to the public of up to two-hundred and fifty (250) people (e.g. weddings and receptions, graduations, birthday parties, funeral receptions, etc.) are permitted under the following conditions:

- (a) Hosts of gatherings or events should take steps to protect vulnerable populations, including by providing materials and equipment necessary for 30 proper hand hygiene, encouraging social distancing, and requiring the use of face coverings as required by this Modification.
- (b) Gatherings or events at private residences with less than two-hundred and fifty (250) people (e.g. dinner parties, house parties, birthday parties) people should follow CDC guidance for face coverings, unless otherwise directed by this Modification.
- (c) Individuals who are not part of the same household are encouraged to remain at least three (3) feet apart to the greatest extent possible and are encouraged to maintain greater physical distance whenever possible.
- (d) Individuals must stay home when experiencing COVID 19 symptoms, not related to another known condition (i.e. seasonal allergies).

(e) Individuals should wash their hands or use hand sanitizer regularly during the gathering or event.

(f) Hand sanitizing stations should be supplied at any entrance or exit and at various locations within the event. Hand sanitizer must be composed of at least sixty percent (60%) ethanol or seventy percent (70%) isopropanol.

(g) Sharing microphones is discouraged. All microphones, whether they be self-standing in holders, handheld or lapel style should be sanitized after each use.

(h) The gathering or event must comply with all other applicable state, county and local laws for gatherings and events.

250 people or more

(i) Notwithstanding the gathering occupancy limits set forth in Paragraph J.2, facilities who wish to host indoor gatherings and events at any business or indoor space open to the public of over two-hundred and fifty (250) people may apply to host a large indoor gathering or event by submitting a plan to HSPContact@delaware.gov at least seven (7) days prior to the anticipated event.

(as the property owner, the Town is responsible for submitting your plans, please provide them 7 or more days in advance to dpope@smyrna.delaware.gov)

Plan approval is at the discretion of the Division of Public Health, which will consider how to prevent, reduce the spread of, and suppress COVID-19 at any gathering or event permitted under this Modification.

At a minimum, the plan must meet the following requirements:

(a) The plan must show a strict adherence to guidelines in Paragraph J.2.

(b) The plan must consider information regarding the number of people attending who are at greater risk of more serious illness after contracting COVID-19. Older adults and persons with pre-existing health conditions are thought to be at increased risk.

(c) The plan must consider information regarding the density of attendees within a confined area. Based on what is currently known about the virus, spread from person-to-person happens most frequently among close contacts, meaning individuals who are within six (6) feet of each other for fifteen (15) minutes or more, per CDC definition of close contact.

(d) The Division of Public Health will develop a rubric for determining whether the outdoor gathering over two hundred and fifty (250) individuals will require masks. The rubric will be publicly available. Plans must include all information required by the Division of Public Health to determine if masks are to be required.

(e) The gathering or event must comply with all other applicable state, county and local laws for gatherings and events.

Agreement:

I, _____, have read the above guidelines and understand that as the event host, I must make sure that my event follows the required guidelines that I mark below. I also understand that the Town can request changes to my event if necessary, to protect the health and wellbeing of the community.

____ less than 250 people (no DPH approval)

- I will protect my event goers by providing hand sanitation
- I will encourage the three (3) feet social distancing, or greater, of those not of the same household
- I will make sure all shared items are sanitized after each use
 - If not possible, I will designate someone to hand out items: i.e., food, drinks
- I understand that if there is a Covid breakout, I have the ability to make my event goers aware

____ more than 250 people (DPH approval needed. Please email plan 7+ days prior to event date to dpope@smyrna.delaware.gov)

- I will protect my event goers by providing hand sanitation through pump bottles, sensor machines, wipes, etc.
- I will encourage the three (3) feet social distancing, or greater, of those not of the same household either through signage or ground markers
- I understand that DPH may require masks to be worn by all event goers, based on the estimated number of attendees
- I will make sure all shared items are sanitized after each use; i.e. pens, pencils, utensils
- I understand that if there is a breakout of Covid, I have the ability to make my event goers aware by collecting contact information
- I understand that if I have a tent(s), they are open-sided and have a designated entrance and exit
- I understand that if I have vendors, their tables are socially distance and have a designated one way flow
- I understand that if I provide tables, only members of the same household can sit together
- I understand that if asked, I can provide a 'floor plan' of my event.

Signature

date